



MOIL LIMITED
(A Government of India Enterprise)

VIGILANCE VANI

MONTHLY NEWS LETTER OF VIGILANCE MOIL

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Special edition on Various activities done during VAW 2023

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As per CVC Circular No. 06/08/23 dated 02.08.2023, 3 month campaign (from 16th August 2023 -15th November 2023) on following various Preventive Vigilance measures was organized in MOIL .

1. **Awareness building about Public Interest Disclosure and Protection of Informers (PIDPI) Resolution**

- 1.1. One interactive session on PIDPI was made compulsory part of all capacity building programmes held during 3 month's campaign. Total 312 employees were given brief idea about PIDPI provisions in these training programmes.
- 1.2. Interactive sessions were also held with 283 students of schools and colleges around mines area for PIDPI awareness, inculcating good moral values for becoming good citizens and preparing them for combat against corruption.
- 1.3. Vendor meet was organized on 14th Sep'23 which was attended by 46 vendors from mines and HO where all the participants were given a brief idea about PIDPI provisions particularly common mistakes found in PIDPI complaints because of which it is dealt as non PIDPI complaint by CVC. Vendor meet was also organised at Balaghat and Chikla on 3rd and 4th Nov'23 respectively for vigilance awareness which was attended by 30 and 10 vendors respectively.
- 1.4. Pocket booklets on PIDPI in English & Hindi were published and distributed to the participants in the training programmes and interactions.
- 1.5. Special newsletter on PIDPI was published for spreading awareness about PIDPI provisions amongst MOIL employees. It is also available in MOIL intranet for ready reference.
- 1.6. PIDPI gallery has been created at HO office and entrance of the auditorium to spread awareness amongst employees and participants attending capacity building programmes.

Monthly News Letter "Vigilance Vani" are available on MOIL Website under Vigilance tab 'e-publishing'. Details of Systemic Improvement are available on MOIL intranet under Knowledge sharing Tab-Vigilance.

- 1.7. PIDPI posters in English, Hindi & Marathi languages were displayed at various conspicuous locations at HO and Mine premises. PIDPI posters were also displayed in the offices of Gram Sabha, Panchayat offices, Petrol pumps of areas around mines etc.
- 1.8. PIDPI video and jingle circulated by CVC have been displayed in lobby of MOIL HO office and MOIL website for PIDPI awareness.
- 1.9. Facebook, Twitter handle etc. were used extensively for various PIDPI activities done by MOIL.
- 1.10. PIDPI awareness posters have also been displayed on homepage of MOIL website. One scroll link of PIDPI has also been provided on homepage of MOIL website
- 1.11. Numbers of talks/ seminars/ public interactions/ gram sabhas were conducted explaining the provisions of PIDPI resolution, the correct procedure of filing a PIDPI complaint and common pitfalls/ mistakes made while filing PIDPI complaints.

2. Capacity Building programs

- 2.1. ToT (Training of Trainers) was organized during the campaign period in the areas of Public procurement, Ethics and governance, Preventive vigilance, Role of IO/PO in conducting enquiry & Cyber hygiene & security Systems for 10 executives as per nomination received from CVC.
- 2.2. Subsequently various Training sessions at HO & Mines were conducted by the trained officials on the above topics as mentioned in points 2.1 during the campaign period in which 195 executives and 55 non executives were trained.

3. Identification And Implementation Of Systemic Improvements measures

- 3.1. Numbers of vigilance cases of the past 05 years were taken up for analysis and areas vulnerable to corruption were identified on the basis of that analysis and follow up was done for its implementation.
- 3.2. Various systemic improvements suggested by CVC over the period to streamline vulnerable areas prone to corruption have already been implemented in the company.

4. Leveraging of IT for complaint disposal

- 4.1. There are 2(two) different online modes of receiving and tracking complaints in MOIL viz.
 - 4.1.1. MOIL Vigilance Mobile App.
 - 4.1.2. "Lodge a Complaint" link available on Vigilance Tab of MOIL Limited Website www.moil.nic.in
- 4.2. As an interim measure, MOIL vigilance app is being modified to enable recording of signed (offline) complaints as being done on CVC complaint management portal. Decision has been taken to develop an integrated portal where database of both complaint management portal and MOIL Vigilance Mobile App would be merged. This would be displayed on MOIL website which has been taken up for revamping on date. Provision would be made to record/upload offline postal complaints on this portal on the lines on CVC complaint management portal. Internal movement of complaint to various vigilance officials upto the stage where it is taken to logical conclusion will also be part of this system. Complainant would be able to track the status of his complaint by logging in. A message about the status would also be sent to the complainant upto the stage where it is taken up for investigation by CVO office.

5. Updation Of Circulars /Guidelines/ Manuals

- 5.1. **Public relation advertisement** - Policy and SoP for expenditure on public relation advertisement was issued with an objective to have control over such expenditure and prevent excessive use of discretionary powers under this head.
- 5.2. **UGA payment** - Payment of underground allowance was not done as per 3rd PRC provisions. As per vigilance recommendations, now revised policy guidelines have been issued in line with the provisions 3rd PRC.
- 5.3. **Issue of CDA rules as per model CDA rules issued by DPE in 2017** - Revised CDA rules is approved by the Board in its 353rd meeting in which provisions of models CDA rules has been incorporated.

- 5.4. Payment of subsistence allowance to suspended employees as per DoPT/DPE guidelines-Subsistence allowance is paid to the suspended employees @ 100% of basic as per MOIL CDA rules which is not in line with DOPT/DPE guidelines. Revised CDA rules is approved by the Board in which closed pertaining to subsistence allowance to suspended employees as per provisions of models CDA rules has been incorporated.
- 5.5. Updation of Personnel manual – The updated personnel manual has been approved by GM/Per and will be distributed shortly after its publication.
- 5.6 Apprentice engagement – SoP for engagement of Act apprentices for uniform application in all mines and HO is under finalization.

6. Disposal of complaints received before 30.06.23

- 6.1. As advised by CVC, all the complaints which have been received upto 30th June' 23 have been disposed off.

Brief write up on the activities conducted during Vigilance Awareness Week 2023

i. Inaugural Ceremony- 30.10.2023:-

The Vigilance Awareness Week-2023 began with lighting of traditional lamp by the Chief Guest **Shri M.S. Khan, DIG & HoB , CBI, ACB Nagpur** in presence of Guest of Honour Shri T P Sharma Director (CVC), Shri Rakesh Tumane, Director (Finance), and Shri Pradeep Kamle, IRSME, CVO, MOIL. CMD MOIL Shri A.K. Saxena and Dir(P & P) Shri M.M. Abdulla joined the event through VC from Hyderabad.

During function, integrity pledge was administered by **Shri A.K. Saxena, CMD, MOIL Limited, Nagpur** through VC to all the participants. On the occasion of Vigilance Awareness Week, the 12th issue of in-house vigilance journal "SHUCHITA" and Compendium of CVC Circulars & Guidelines were released by Shri AK Saxena, CMD MOIL **through VC in the presence of Shri M S Khan, DIG & HOB/CBI, ACB, Nagpur**, Shri T P Sharma, Dir(CVC), Shri Rakesh Tumane, Director (Finance), and Shri Pradeep Kamle, IRSME, CVO, MOIL Ltd

ii. Events during VAW-2023

- A training program on handling of complaint, Conducting Vigilance investigation, drafting of charge sheet by Shri T P Sharma Dir/CVC was held on 30.10.2023 at HO.
- **Walkathon on** Vigilance Awareness was organized on 31.10.2023 at HO, Nagpur with active participation from Executives and staff of HO, Nagpur.
- **Training program on** Various topics like PIDPI, Public Procurement, Cyber Hygiene & Security, Ethics & Governance and Role of IO & PO in conducting enquiry and System & Procedures in public sector was organised at Munsar Training Centre, Munsar Mine on 01.11.2023 in which 33 executives/ Sr. non executives had participated from all mines and HO.
- Training program on Ethics and Governance was held at HO on 03.11.2023 by professors from Shri Ramdeo Baba college of Engineering and Management, Nagpur in which 41 executives participated.
- Vigilance Officers at HO and Mines organised vigilance awareness programmes, Essay & drawing competitions at various schools and colleges near HO & mines.
- Gram Sabhas were organized by Vigilance Officers at various mines.
- Vendor/Contractor meet were organised at Balaghat Mine(MP) and Chikla Mine(Maharashtra) on 3rd & 4th Nov'23 respectively.
- Slogan, Essay, Poem writing competitions were held for employees of MOIL at HO and Mines. Elocution and Quiz competition for employees of MOIL at HO on Vigilance awareness was held at HO on 02.11.23.

Closing day ceremony and Prize Distribution- 04.11.2023:

In order to encourage and boost morale of the participants in various activities, prizes were distributed to the winners of various competitions at head office during concluding session by Shri AK Saxena CMD in presence of Shri Rakesh Tumane, Director (Fin), Smt Usha Singh Dir(HR) & additional charge Dir(Comm.) and Shri Pradeep Kamle, IRSME, CVO/MOIL. Similar activities were organised at Mine level also.

Glimpse of activities during Vigilance Awareness Week 2023



Inauguration of Vigilance Awareness Week 2023 at HO and Mines-30.10.2023



Training on Preventive Vigilance at Munsar Mine - 01.11.2023



Vigilance Awareness Week Rally -31.11.2023



Training on Ethics & Governance at MOIL Auditorium - 03.11.2023



Prize distribution and concluding day function-04.11.2023

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